

**MMTC LIMITED, Regional Office, Chennai**  
**(A Govt. of India Undertaking)**

No.MMTC/CHN/SYS/2023

Dated : 13/04/2023

**NOTICE INVITING TENDER**

**Sub: Disposal of old PCs/Monitors/Printers & other spare items**

**1. MMTC Limited, Regional Office, Chennai** ( hereinafter referred as MMTC ) intends to dispose of old non-working obsolete PCs/Monitors/Printers & other spare items lying in the office premises at the following address ;

MMTC Limited, Regional Office  
Chennai House, 6, Esplanade, Chennai – 600 108

Sealed tenders are invited in from the Service Providers who satisfy the eligibility conditions as specified in Para 4.

**2. Tender Details**

- a. Publishing of tender document - 13<sup>th</sup> april 2023
- b. Inspection of items – 17<sup>th</sup> to 25<sup>th</sup> april 2023
- c. Submission of tender - Upto 1530 Hours on 27<sup>th</sup> april 2023
- d. Bid opening date - 1630 Hours on 27<sup>th</sup> april 2023

**3. List of items to be disposed**

		Nos.
1	10KVA ONLINE UPS (1NOS) - No battery backup	1
2	10KVA ONLINE UPS (1NOS) - No battery backup	1
3	PC with TFT monitors	24
4	Printers - HP laser 1018/1022 etc	9
5	UPS -0.6KVA - no battery backup	10
6	Keyboard, mouse & other spares - broken	1 box

**4. Eligibility conditions**

1. The Service provider should be registered Recycler/Preprocessor with Central/State Pollution Control Board . The bidder should submit a copy of document in support of this.
2. Disposal should be done in compliance with E-Waste Management Rules 2016 and a certificate is to be issued stating that the disposal would be done, as per e-waste guidelines in green manner.

**5. Submission of Tenders:** Tender Document can be downloaded from our website [www.mmtclimited.com](http://www.mmtclimited.com). All interested bidders are requested to submit their sealed tenders by dropping in the tender box kept in our office before 1530 hrs on 27.04.2023.

**6. Bid opening** - Bids shall be opened on 27.04.2023 at 1630 Hrs.

**7. Payment Terms** – The bidder should remit the amount within 2 working days from the date of issue of letter of allotment and should clear the materials within a period of one week.

### **8. Terms & Conditions**

1. All the bidders are requested to read and understand the terms and conditions of the contract before sending their quotations, as no change or violation of the aforesaid terms & conditions are permissible. As a token of acceptance all pages of the tender offer must be signed and submitted along with the price bid.
2. The successful Bidder shall not sub-let the part or complete work without written permission of MMTC. The Service Provider is fully responsible for the work if awarded to him.
3. In case of non-completion or delay in completion of the assigned work in time, MMTC shall be free to appoint another agency to get the job done at the Service Provider's risk and cost.
4. The Service Provider shall also ensure that no labour below the age of 18 years is employed by him for the above mentioned jobs.
5. The Service Provider shall ensure that workmen deployed by him behave decently and do not indulge themselves in any such activities which create inconvenience on the part of a person working in the Office.
6. The Service Provider shall have to make his own arrangements for shifting of materials
7. The Service Provider shall be responsible for any injury caused to persons or any damage caused to any property of MMTC, which may arise from the operations or neglect of any person of the Service Provider team or any person engaged by him for any purpose related to the execution of this work.
8. In case, the name of MMTC is engraved or marked on any item, the Bidders should not misuse the name of MMTC in any way for any material benefit
9. **Fraud Prevention Policy** : Commitments of the Bidder(s) : The Bidder(s) / Contractor(s) / Buyer(s) / Vendor(S) shall be bound to take all measures necessary to prevent Fraud and Corruption while dealing with MMTC. They agree and undertake to observe the principles/ provisions as laid down in "Fraud Prevention Policy" of MMTC (full text of which is available on MMTC's website [mmtclimited.com](http://mmtclimited.com), during their participation in the tender process, during the execution of contract and in any other transaction with MMTC.
10. **Disclaimer** : MMTC is not bound to accept the highest Tender and reserves the right to reject any or all the Tenders in full or partly, without assigning any reasons whatsoever.
11. **Indemnity** : The Bidder shall keep MMTC indemnified at all times against any claims/ liabilities/ proceedings etc., from any third party or otherwise arising out of/ or in connection with this Tender
12. All disputes/differences whatsoever arising between the parties relating to this work or the breach thereof shall be settled by amicable settlement between the parties. However, if settlement doesn't work out then the decision of MMTC, RO Head shall be final

**For MMTC Limited**

**Ad.General Manager(Systems)**

**PRICE BID**

1) Bidder Name:

2) Bidder Address with Telephone, Fax and E-mail:

3) PAN of the Bidder :

4) Registration Nos. of the Bidder ( GST / Service Tax ) :

5) Price Bid

			Price offered (*) (excluding GST)
1	10KVA ONLINE UPS (1NOS) - No battery backup	1	
2	10KVA ONLINE UPS (1NOS) - No battery backup	1	
3	PC with TFT monitors	24	
4	Printers - HP laser 1018/1022 etc	9	
5	UPS -0.6KVA - no battery backup	10	
6	Keyboard, mouse & other spares - broken	1 box	
		Total	

(\*)applicable GST(extra) will be charged of price offered

6) Signed copy of the tender document

Signature:.....

Name:.....

Seal:.....

**DATED:**.....