

**MMTC LIMITED,**  
**REGIONAL OFFICE, MUMBAI**

**TENDER FOR GRADING/MARKING OF RED SANDERS AT MUMBAI**

Tender No.: MMTC/MUM/RS/2014-15/01 Dt. 25/02/2015

Last date of Submission: 17.03.2015 at 15: 00 Hours

Date of Opening: 17.03.2015 at 16: 00 Hours.

MMTC Limited, A Govt. of India Enterprise under the administrative control of the Ministry of Commerce & Industry, New Delhi invites bids for Grading / Marking of 183.855 MT of Red Sanders to be exported by MMTC on behalf of Directorate of Revenue Intelligence (DRI), Govt. of India. The stocks of Red Sanders are confiscated by DRI and are stored at various locations across the States/country.

Bidders are to be appointed for carrying out Grading, marking & labelling of Red Sanders prior to undertaking exports of Red Sanders by MMTC.

**A. QUALIFICATION CRITERIA FOR BIDDERS:**

- The Bidder should have sufficient experience in the field of Grading, marking & labelling of Red Sanders and is required to submit documentary evidence in support of past experience.

**B. LOCATION OF RED SANDERS :**

The details of locations of Red Sanders stock is given hereunder:

<b>S.No</b>	<b>Location of Red Sanders(customs port/CFS/Warehouse address etc.)</b>	<b>Approx. Qty. (in MT)</b>
1	Punjab Conware CFS, Nhava Sheva	50.360
2	CWC Buffer Yard, Nhava Sheva	57.630
3	Speedy Buffer Yard, Nhava Sheva	14.140
4	Central Excise Building, Sangli Division, Sangli Miraj Road, MIDC, Miraj	45.000
5	Sajaon Foresh Depot, Khopoli	16.725
	Total	183.855

**C. GENERAL TERMS & CONDITIONS:**

I. Red Sanders stock (in logs) is lying at Customs warehouses / CWC Warehouses in loose form.

II. The Bidder is required to submit their quotes on lump sum basis (inclusive of all taxes) in Indian Rupees for Grading, marking and Labelling of Red Sanders location- wise as per Table given above.

III. The bidder shall also be required to segregate the stock grade-wise at their own cost and expense.

IV. The bidder shall have to comply with all terms and conditions of the tender and submit a signed and stamped copy of the tender document along with the bid as a token of acceptance of all terms & conditions without any deviation.

V. The bidder shall be disqualified in case of furnishing incorrect/incomplete information and for not complying with the tender terms & conditions; the price bid of disqualified bidders shall not be opened.

VI. The bidder should not have been black listed by any government agency/ PSU at the time of submission of bids. The bidder shall have to submit an affidavit confirming this along with the bid (As per "Annexure-II").

#### **D. OTHER TERMS & CONDITIONS:**

1. The bidder has to conduct inspection of the stocks, undertake assaying, grading, marking and related activities at the allocated warehouse under the supervision of Customs, at bidders own cost and expense. The bidder shall not be allowed to take out any material from the specified locations under any circumstances. The goods will continue to be in the custody of the Agency holding custody of goods.

2. The bidder will be required to complete the assigned job within 15 days from the date of issue of Letter of Award. The bidder will have to submit a detailed report location-wise indicating Grade-wise no. of logs and weighment of each grade. The bidder shall commence operation immediately after placing of Letter of Award by MMTC.

3. The bidder has to submit an EMD of Rs.25,000/- (Rs.Twenty five Thousand Only) along with bid in the shape of Crossed Demand Draft/ Pay Order drawn on any Scheduled Bank (other than co-operative bank) payable at Mumbai in favor of "MMTC Limited". Any bid not accompanied with EMD bond will be summarily rejected.

4. EMD of the unsuccessful Bidder(s) will be refunded within (7) working days after the finalization of the tender. However, in the case of successful bidder(s) the EMD will be treated as Performance Guarantee (PG) and will be refunded/ adjusted only after completion of the entire contract to the satisfaction of MMTC. No interest shall be payable either on EMD/PG.

5. MMTC may reject any or all the bids at its own discretion without assigning any reasons thereof.

6. The bidder shall be responsible for employing equipments, tools, labour/ workmen at the site in compliance of the prevailing Labour Laws of India at their own cost. MMTC shall not be liable for any claims/ liabilities arising due to any mis-happening/ accident of workmen deployed by the Agency for Grading Red Sanders. MMTC shall also not be liable for any other liability arising out of non-compliance of Labour Laws.

7. It shall also be the responsibility of the bidder to protect red sanders from any damages during the grading process and the Bidders shall keep MMTC indemnified in case of such damage or loss.

8. In case the Bidder fails to perform, render, execute, fulfil, carryout, discharge or handle any of their work, services/ obligations, responsibility and liabilities under the contract, MMTC shall be entitled to terminate the contract. Any damages/ cost arising

out for arrangement of alternate source shall be the sole responsibility of the Bidder. Also in case of violation of terms & conditions of the tender, violation of any statutory regulations, local laws, MMTC shall reserve the right to terminate the contract.

9. The Bidder shall have to submit contact details of the authorized officials viz. name & address, telephone/mobile No and email ID for correspondence.

10. Bidder/Agency shall keep MMTC fully indemnified against any claims, losses/damages whatsoever that may be incurred in the process of grading of Red Sanders.

#### **E. SUBMISSION OF REPORT:**

After completion of the Grading of Red Sanders at all specified location(s), the bidder shall submit a detailed report of graded stock, the report has to be grade-wise with number of logs and weightment, at various location(s) within stipulated time schedule.

#### **F. RATES:**

The Rates payable by MMTC to the bidder under the contract shall be firm on lumpsum basis godown-wise.

#### **G. PAYMENT:**

Complete payment plus applicable taxes shall be released to the bidder on satisfactory completion of work and submission of a detailed report as specified in clause C II above on submission of Bills in Duplicate.

#### **H. TAXES:**

All present and future statutory taxes levied by the Central/State Governments during the currency of the contract shall be applicable for payments to the bidder and a statement/certificate to this effect will be issued to the bidder.

#### **I. ASSIGNMENT OR SUB-LETTING OF CONTRACT:**

The bidder shall not subcontract, transfer, assign or otherwise part with the Contract.

#### **J. AMENDMENTS:**

The bidders are advised to check MMTC's website [www.mmtc.gov.in](http://www.mmtc.gov.in) regularly for any amendments/ clarifications.

#### **K. SUBMISSION OF BIDS & VALIDITY:**

The bidders may download the tender document from our website [www.mmtc.gov.in](http://www.mmtc.gov.in) or [www.eprocure.gov.in](http://www.eprocure.gov.in) / [www.tenders.gov.in](http://www.tenders.gov.in) and can also obtain a copy of same from Mr. Dhananjay Wasnik, Dy. General Manager, MMTC Limited., MMTC House, C-22, E-Block, Bandra-Kurla Complex, Bandra(East), Mumbai-400051 during office hours on any working day till 16.03.2015.

The Bidders are required to submit offers in TWO BID SYSTEM i.e. in two separate closed envelopes, one super-scribed as "Techno- Commercial Bid" and the other as "Price Bid" as per formats given in Annexure IA and IB respectively. Both the envelopes should be separately sealed and super scribed with Tender No. & date, Name & Address of the Bidder. Both envelopes should thereafter be kept in a single third envelope and sealed. This envelope should also be super scribed with the Tender No. & date, Name &

address of the Bidder and shall be addressed to Mr. P. Ramachandran, General Manager, MMTC Limited., MMTC House, C-22, E-Block, Bandra-Kurla Complex, Bandra(East), Mumbai-400051. Offers over phone, fax or email will not be entertained.

1. The envelope super scribed as "Techno- Commercial Bid" must contain the following:

- a) Duly signed and stamped Techno- Commercial Bid as per Annexure "IA".
- b) Demand Draft/ Pay Order of Rs.25,000/- towards EMD.
- c) Signed and stamped copy of tender Document.
- d) Affidavit as per Annexure "II".

2. The "Price bid" sealed envelope must contain Price Bid showing prices quoted strictly as per the Annexure "IB" of tender document. The Price Bid must be duly signed and stamped by the bidder.

3. The bidders may submit their bid for grading red sanders wood for one or more or all of the locations mentioned in the tender as per their assessment.

**NOTE:** - Conditional offers or Offers with deviations are liable to be rejected at the sole discretion of MMTC. The Price Bids of only those bidders who qualify in the Techno-Commercial Bid shall be opened.

The bids complete in all respects should be submitted in sealed envelope latest by 15:00 hrs on 17.03.2015 in the tender box kept at the Reception in MMTC office at above mentioned address. Offers should be submitted in MMTC's Regional Office, Mumbai only. The techno-commercial bids shall be opened on the same day at MMTC, Mumbai office in the presence of the bidders' representatives desirous to be present. The time Schedule of the tender is as follows:

Pre-Bid Meeting Time/Date 15.00 hrs. (IST) on 10.03.2015  
Bid Submission Start Time/Date 15.00 hrs. (IST) on 10.03.2015  
Tender Closing Time/Date 15:00 hrs. (IST) on 17.03.2015  
Tender Opening Time/Date 16:00 hrs.(IST) on 17.03.2015

The Price bids of tenderers who qualify in the Techno Commercial bid shall be opened at 1500 hrs. (IST) on 20.03.2015 in the presence of qualified bidder's representatives desirous to be present.

**L. INDEMNITY:**

The Bidder shall indemnify MMTC at all times against any claims/ liabilities/ proceedings etc., from any third party or otherwise arising out of/ or in connection with this Tender.

**M. JURISDICTION:**

The Bidder hereto agrees that the Courts and tribunals at Mumbai shall have the exclusive jurisdiction to settle any or all disputes which may arise out of or in connection with this tender. All disputes arising out of this Tender shall be decided in accordance with the Laws of India.

(ON THE LETTER HEAD OF THE BIDDERS)

**ANNEXURE I (A)**

**TECHNO-COMMERCIAL BID**

Tender No.: MMTC/MUM/RS/2014-15/01 Dt. 25.02/2015

Name of Bidder: \_\_\_\_\_

Address : \_\_\_\_\_

Tel No. \_\_\_\_\_ Fax No. \_\_\_\_\_

PAN No. \_\_\_\_\_

Sales Tax (CST)/VAT No. \_\_\_\_\_ e-mail

id: \_\_\_\_\_

Name of Authorized Contact Person \_\_\_\_\_

**DETAILS OF EARNEST MONEY DEPOSIT:**

Demand Draft/Pay Order number & Date (To be attached in original)

\_\_\_\_\_  
Name & branch of the Issuing Bank \_\_\_\_\_

Amount Rs. \_\_\_\_\_

**Declaration-**

1. We have carefully gone through the terms and conditions of the tender and hereby agree to abide by the same without any conditions/deviations. A signed and stamped copy of the tender document is being enclosed herewith, towards our unconditional acceptance of the tender terms and conditions.

2. The bidders are advised to sign and stamp each and every page of the tender document as a token of acceptance of the terms & conditions.

Name and Designation of the Bidder: \_\_\_\_\_

Signature & stamp of the Bidder: \_\_\_\_\_

Date:

**ANNEXURE 1-B**

**PRICE BID**

Total Lumpsum charges in figures and in words \_\_\_\_\_.

Services	Detail of Warehouses along with approximate quantity available in each warehouse. Quantity in MTs(Approx)		Lumpsum charges in Rupees (exclusive of service tax/other taxes)	
Grading and marking of Red Sanders Wood as per Tender Document.	Warehouses	Approx. Quantity in MTs	Lumpsum charges (in Rs.)	Rate of tax (%)

**NOTE:-**

I. Bidder to specify current applicable service tax/other taxes, if any. MMTC will pay these taxes extra at actuals, as per the rates prevailing on the date of invoice.

II. In case of any changes in rates of service tax / other taxes, the bidder will intimate MMTC about the same along with Documentary evidence.

III. The evaluation of bids will be done based on the total cost to MMTC /DRI as on the date of tender opening i.e. after including the applicable Service tax/other taxes.

Name and Designation of the Bidder: \_\_\_\_\_

Signature & stamp of the Bidder: \_\_\_\_\_

Date:

**(ON STAMP PAPER OF RS. 100/-)**  
**(TO BE SUBMITTED DULY NOTARISED)**

**ANNEXURE-II**

**AFFIDAVIT**

Affidavit of Shri \_\_\_\_\_ S/o \_\_\_\_\_ aged  
about \_\_\_\_\_ years R/o \_\_\_\_\_.

I, the above named deponent do hereby solemnly affirm and declare as under:

1. That I am working as \_\_\_\_\_ ( Name & address of the bidder)
2. That bidder is submitting a bid in response to invitation for bid for grading/ marking of red sanders at Mumbai.
3. That no order for Blacklisting/ Banning of the bidder has been passed for participation in tenders issued by any of the Government/ Semi Government companies, which is still in force.
4. That if at any point of time the declarations given above are found to be incorrect, MMTC shall have the full right to terminate the contract and take any action as per applicable laws for breach of contract including forfeiture of EMD/ Performance Bank Guarantee.

**DEPONENT**

**Verification:**

Verified at \_\_\_\_\_ on \_\_\_\_\_ 2015 that the contents of my above affidavit are true to the best of my knowledge. No part of it is false and nothing material or relevant information has been concealed there from.

**DEPONENT**