

**MMTC LIMITED : DELHI REGIONAL OFFICE**  
**JHANDEWALAN FLATTED FACTORIES COMPLEX, RANI JHANSI ROAD, NEW DELHI-55**

Ref. No. DRO/JJC/Sanchi/Tender/3/15-16

Sept 7, 2015

**TENDER NOTICE FOR FABRICATION OF SANCHI BRAND SILVERWARE IN 925 PURITY**

Sealed tenders are invited from interested fabricators for fabrication of 'Sanchi' brand silverware in 92.5% purity to the tune of approx. 1 MT. This includes bowls, images, thalis, and other gift items.

Tender form can be obtained from MMTC's Regional Office at New Delhi(address given above) on any working day up to Wednesday, the 16<sup>th</sup> Sept 2015 till 4.00 pm. Tender form and other details can also be downloaded from MMTC's website, [www.mmtclimited.com](http://www.mmtclimited.com) or [www.eprocure.gov.in](http://www.eprocure.gov.in).

Sealed tender, complete in all respects, is to be submitted in prescribed form before 2.00 pm on Monday, the 21<sup>st</sup> Sept 2015, at MMTC's Delhi Regional Office in person or through Speed Post so as to reach us by the mentioned time and date.

(Praveen Jain)  
Dy General Manager(Retail)

**MMTC LIMITED : DELHI REGIONAL OFFICE**  
**JHANDEWALAN, NEW DELHI - 110 055**

**Notice Inviting Tenders for manufacture of silverware of 92.5 purity**

MMTC Ltd is a Government of India Enterprise under Ministry of Commerce & Industry with headquarters in New Delhi. The Company is a Super Star Trading House dealing in minerals, fertilizers, agro products, engineering products, precious metals, etc, etc. MMTC Ltd has various Regional Offices and Sub-Regional Offices spread all over India.

Delhi Regional Office(DRO) of MMTC Limited intends fabrication of select items of silverware as per the list attached at Ann.II, which is self-explanatory.

Sample material can be inspected at MMTC's above office in Delhi on any working day between 10 and 5 p.m. For outstation fabricators, the photographs of the samples can be arranged to be sent through emails. Anyone who wishes to inspect the material can do so between 10 and 5 pm before 18<sup>th</sup> Sept 2015 with prior appointment from Dy General Manager(Retail)(Phone No. 011-23529188).

Interested parties should drop their sealed bids, addressed to Dy General Manager(Retail), in the drop box latest by 21<sup>st</sup> Sept 2015 before 1400 hrs in the MMTC's Delhi Regional Office or send the same through Speed Post/courier so as to reach us by the stipulated time and date along with Earnest Money Deposit of Rs. 50,000 in the form of a Pay Order/Demand Draft drawn on any scheduled bank in favour of MMTC Limited, payable at Delhi.

The fabrication cost should be indicated for each kilogram of the material and not for each piece. THE BID SHOULD INCLUDE THE COST OF STANDARD VALVET PACKING MATERIAL(WITH MMTC LOGO AND 'SANCHI' PRINTED ON IT) ALSO AS THE SAME SHALL HAVE TO BE PROVIDED BY THE SUCCESSFUL BIDDERS.

The earnest money shall be refunded to bidders who are not awarded any job in a month from the date of closure of the bids.

For manufacture/fabrication of the given items, MMTC shall release raw silver to successful bidders in 999 purity against bank guarantee of the suitable amount(110% of the value of the metal). Such raw silver shall be the property of MMTC in custody of the fabricator. The fabricator shall be liable to manufacture the products out of such silver only.

The items so fabricated shall have to be in line with the samples seen by the fabricator. The maximum tolerance permissible shall be 2-3 per cent(-/+). The workmanship of the articles fabricated by the parties shall have to be of high quality.

Once awarded the work, the fabricators shall be liable to manufacture the admissible items within a laid down period of 20 days, complete in all respects, i.e., along with packing material, failing which they are liable for penalty to be imposed on them. MMTC also reserves the right to reject receipt of the material submitted beyond due delivery date.

It is pertinent to mention here that MMTC is looking forward to bids only from parties who have their own fabricating units; we are not inclined to deal with traders. We reserve the right to depute a team to visit the premises of the successful bidders.

Finished goods not conforming to desired purity will be rejected and defaced before being returned to the fabricator and no charges of any kind paid to him. The fabricator shall have to supply 1,080 gms of finished silverware of 925 fineness/melting purity for 1 kg of 999 silver. MMTC also reserves the right to cancel the remaining work orders of the fabricator whose product fails to meet the laid down purity standard of 925.

Kindly note that the proposed fabrication is a one-time arrangement and does not entail any liability on the Company for future commitments.

Bids shall be opened at 1600 hrs on 21<sup>st</sup> Sept 2015 at MMTC's said Regional Office at Delhi in the presence of willing bidders or their representatives.

Terms and conditions of the Tender are at Ann.I.

## **TERMS & CONDITIONS**

### **1. MODE OF SUBMISSION OF TENDER**

- 1.1 The tenders should be submitted in sealed cover addressed to **the Dy General Manager(Retail), MMTC Limited, Delhi Regional Office, F/8-11, Flatted Factories Complex, Rani Jhansi Road, New Delhi.**
- 1.2 Sealed tender documents should be dropped in the drop box kept in the Office of MMTC Limited, Delhi Regional Office, New Delhi,(address indicated above) prior to the closing date and time of tender.
- 1.3 The tender documents sent through courier or post , should reach the above address sufficiently in advance of the closing date and time of tender.
- 1.4 The tender documents submitted in any other form like Fax / Telephones / E-mail will not be considered.
- 1.5 No tender documents submitted or received by post after the specified date and time shall be accepted or be eligible for consideration.
- 1.6 Incomplete tender bids are liable to be rejected.
- 1.7 In the event of office remaining closed on the date of opening of the tender for any unforeseen reason, the tender shall be received and opened on the next working date.
- 1.8 Tenderers should sign on all the pages of the tender document.

### **2. EARNEST MONEY DEPOSIT**

- 2.1 The tenderer will have to pay Earnest Money Deposit of Rs. 50,000 in the form of a bank draft.
- 2.2 The same will be refunded without any interest to successful tenderer only after satisfactory execution of the contract and fulfillment of all contractual obligations or it may be adjusted with mutual consent. Unsuccessful bidders shall be refunded the EMD in a month from the date of closure of the bid.
- 2.3 No interest will accrue on Earnest deposit amount.

3. **Right to rejection** MMTC reserves the right to reject the offer of the highest bidder or scrap the auction process altogether without assigning any reason.

### **4. ARBITRATION**

All dispute and difference whatsoever arising between the parties out of or relating to the construction meaning and operation or effect of the contract or on the breach thereof shall be referred to the Chief General Manager, MMTC Limited, Delhi Regional Office, New Delhi, or his/her nominees who will act as the sole arbitrator.

### **5. GENERAL**

- 5.1 Conditional and /or combined offer(s) in tender shall be liable for rejection.

5.2 Acceptance or rejection or deviation of Tender terms and conditions shall be finally decided by the Chief General Manager, MMTC Limited, Delhi Regional Office, New Delhi.

5.3 Intending Tenderers may seek for any clarification before tendering. Submission of offer implies the tenderer has obtained all clarification required.

5.4 The tenderer must sign each and every page of the Terms & Condition, and the bid statement.

5.5 The Chief General Manager, MMTC Limited, Delhi Regional Office, New Delhi, shall have the right to withdraw / cancel / issue amend to the Tender documents to clarify amend, modify supplement or delete any of the condition clause stated in the tender, for which tenderer shall not be entitled to claim any cost, expenses in connection with submission of offer. In case the tender is withdrawn / cancelled, the EMD will be refunded without interest.

5.6 All kinds of legal proceedings in any matter arising out of the Contract shall be subject to the jurisdiction of the appropriate legal court at Delhi.

5.7 The tenderer should have registered VAT/TIN and service tax numbers. PAN number also needs to be furnished. Tenderer also needs to provide his bank account number along with bank details.

5.8 A copy of the ITR for the last financial year may also be provided.

5.9 If the tenderer is registered under Delhi VAT Act 2004, applicable VAT, TDS deduction shall be made. In case the tenderer is based outside Delhi, he should be able to issue 'F' form to MMTC at the time of receipt of raw silver from it pursuant to DVAT Act 2004.

**6. Incomplete and conditional offers are liable for rejection.**

#### **DECLARATION**

I/ we have fully understood the above Terms & Conditions of the Tender which are returned herewith duly signed by me / us in token of having accepted the same and I / We have made our offer keeping in view these Terms & Conditions.

**Signature of the Tenderer**

**Full Name and Seal with Place & Date :**

**SILVERWARE ITEMS PROPOSED TO BE FABRICATED DURING 2015-16**

S.NO	SHORTLISTED ITEM FOR RELAUNCH	APPROX WEIGHT OF THE EACH ITEM	QUANTITIES TO BE FABRICATED	Bid value(per kg) in Rs.
1	Silver Rupee Notes		no of Pieces	
	1000 Rupee Notes	10 grams	800	
	100 Rupees Notes	7 grams	500	
	50 Rupees notes	6 grams	500	
2	Katori			
	Nakshi HP Design)	80 grams	400	
3	Glasses			
	Sample design of glass	100 grams	200	
	Glass MJ 16 RB 80 grams	80 grams	200	
	BOROSIL GLASSES	100 grams	100	
4	Thalis			
	Vizag Thali 11"	500 grams	200	
	Bombay Thali: 11"	425 grams	350	
	Moradabad Thali : 11"	425 grams	100	
5	Idols			
	Ganesh GN20: weights : 65 gms , 125 grams, 220 grams	SET WEIGHTS: 65gms:600 pcs, 125 gms: 400 pcs & 220 gms:100 pcs	65gms:600 pcs, 125 gms: 400 pcs & 220 gms:100 pcs	
	Laxmi Ganesh Plain Frame FG 02 ( it may be noted that this is to be in a simple plain wooden/ACRYLIC base with acrylic cover)	SET WEIGHTS: 65gms: 000 pcs, 125 gms: 400 pcs & 220 gms: 100 pcs	65gms:600 pcs, 125 gms: 400 pcs & 220 gms:100 pcs	
	Fine Laxmi Ganesh : 220 GRAMS MJ07	220 gms	100 pcs	
	LAXMI GANESH (500 GMS)	500 GMS	20	
6	Pooja Items			
	Pooja Thali : SJ02: 150 Grams	150 grams	300	

	Diya: 23 grams ( as per the market sample design finalised). The weight can range only from 20 to 30 grams only	23 grams	1000	
	Lotta: size and weight: 150 grams (as per the market sample finalized)	150 grams	150	
	Lotta: size and weight: 100 grams (Design to be exactly as per the market sample)	100 grams	150	
	Kalash: As per regular MMTC design: 150 grams and 85 grams only	150 gms : 100 nos and 85 grams: 200 pcs	150 gms : 100 nos and 85 grams: 200 pcs	
7	Other Gift/Misc items			
	Dish: BW 13(MMTC dish)	BW 13(in 50 gms & 100 gms)	50 gms: 300 pcs and 100 gms:250 pcs	
	Dish: BW23 (MMTC dish)	BW23 in 80 grams	200	
	Single Handle Aarti battiy ( existing MMTC item)	50 grams	300 pcs	
8	BOWL BW 10( NTPC ICECREAMCUP)	100 grams	400 pcs	
	Spoons:T To be in weight categories : 25-30 grams,35-40 grams	25-30 grams:500 pcs & 35-40 grams : 300 pcs	25-30 grams:500 pcs & 35-40 grams : 300 pcs	
9	HATRI ( Traditional item)	200 gms	50 nos.	

**SEALED TENDER**

From :

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**To  
The Chief General Manager  
MMTC Limited  
Delhi Regional Office  
F8/11, Flatted Factories Complex  
Rani Jhansi Road  
New Delhi - 110 055**

**Sub: Sealed Tender for fabrication of Sanchi silverware of 92.5% purity.**

Sir,

In response to the above invitation of tender for fabrication of Sanchi silverware, we are quoting our item-wise rates enumerated in the attached schedule.

The Demand Draft of \_\_\_\_\_(any Scheduled Bank)No. \_\_\_\_\_ dated. \_\_\_\_\_ in favour of 'MMTC Limited, New Delhi' payable at Delhi for Rs. 50,000 towards earnest money is enclosed.

In event of the acceptance of the rates offered, we undertake that we will abide by the terms and conditions of the tender documents comprising of :-

1. Ann. II - Terms & conditions
2. Price Bid

Yours faithfully,